

## HIS DESIGN DEVELOPMENT ADVISORY Minutes: Meeting #1

**Meeting Date** Oct 2, 2024 **Meeting Time** 4:30 PM - 5:30 PM Central Time (US & Canada)  
**Meeting Location** HCUSD2 UNIT OFFICE

**Overview**

**Notes**

**Attachments**

**Scheduled Attendees**

Name	Company	Phone Number	Email	Attendance
Douglas Bright	Bright Architecture, Inc.		dbright@bright-arch.com	Present
Bryan Carlson	HCUSD2 ADMIN		carlsonb@hcsud2.org	Present
Richard Decman	HCUSD2 ADMIN		decmanr@hcsud2.org	Present
Joel Huizenga	HCUSD2 ADMIN		huizengaj@hcsud2.org	Present
Brett Miller	HCUSD2 ADMIN		millerb@hcsud2.org	Present
Pat Daly	HCUSD2 School Board		actingout177@yahoo.com	Present
Mark Regis	HCUSD2 School Board		mregis82@gmail.com	Present
Dustin Wright	HCUSD2 School Board		dustin.wright@compeer.com	Present
Hollie Lovell	HIS Certified Staff		lovelh@hcsud2.org	Present
Kristin Rink	HIS Certified Staff		rinkk@hcsud2.org	Present
Jamie Savarino	HIS Certified Staff		savarinoj@hcsud2.org	Present
Jim Brown	Johnson-Downs Construction, Inc.	P: 18159322136	jimb@johnsondowns.com	Present
Jeffery Downs	Johnson-Downs Construction, Inc.	P: 8159322136	jeffd@johnsondowns.com	Present
Allison Smolkovich	Johnson-Downs Construction, Inc.	P: 8159322136	allisons@johnsondowns.com	Present
Jeremy Bauer	Public		jkbauer40@hotmail.com	Present
Norma Christensen-Applegate	Public		njapple@hotmail.com	Present
Aaron Cooper	Public		ffcoop92@gmail.com	Present
Mike Cooper	Public		mcooper970@aol.com	Present
Corey Eich	Public		coreyeich@sbcglobal.net	Present
David Emling	Public		demling@msn.com	Present

Name	Company	Phone Number	Email	Attendance
Doug Gray	Public		grayent@hotmail.com	Present
John Overacker	Public		joveracker@rhc.net	Present
Tom Schnurr	Public		tbmgs@comcast.net	Present
Jeremy Thurston	Public		jeremythurston1977@gmail.com	Present
Kim Weertz	Public		debweertz@gmail.com	Absent

**NEW BUSINESS**

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
1.1	1	Project History	Jeffery Downs (Johnson-Downs Construction, Inc.)	Sep 4, 2024	Low	Open
<b>Description</b> Brief overview of events leading to construction of a new HIS Building						
<b>Official Documented Meeting Minutes</b> Jeff Downs, Johnson Downs Construction Company Inc. provided an update of the events leading up to the decision to build the new school.						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
1.2	1	Introductions	Jim Brown (Johnson-Downs Construction, Inc.)	Sep 4, 2024	High	Open
<b>Description</b> All attendees introduced.						
<b>Official Documented Meeting Minutes</b> Others Present in Gallery Brad Elliot Molly Wepprecht Annie Dionne Clair Southard						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
1.3	1	Committee Mandate	Jim Brown (Johnson-Downs Construction, Inc.)	Sep 4, 2024	High	Open
<b>Description</b> This is an Advisory Committee, Committe to provide input from stakeholders for consideration by the school board Final decisions will be the responsibility of the School Board Committee to meet scheduled milestones for design development All official communication will be approved minutes from each meeting.						
<b>Official Documented Meeting Minutes</b> Jim Brown, Johnson Downs Construction explained the purpose, role, and expectations for this committee. This Committee will provide input for consideration to the School Board as they will determine the final outcome and responsibility. The Committee will meet bi-weekly to discuss and submit recommendations on scheduled milestones for the design of the project.						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
1.4	1	Stakeholder Roles	Richard Decman (HCUSD2 ADMIN) Douglas Bright (Bright Architecture, Inc.)	Sep 4, 2024	Medium	Open

Jim Brown (Johnson-Downs Construction, Inc.)

**Description**

Johnson Downs, Construction Manager  
 Constructability  
 Value Engineering  
 Project Schedules  
 Project Budget  
 Bright Architecture/BLDD  
 Architect of Record  
 Design Development  
 Final Design Documents  
 HCUSD2 Staff  
 Classroom Design Elements  
 Support Spaces  
 Specific Safety Elements  
 Special Needs  
 HCUSD2 Administration  
 Advise on all Departments  
 Parents/Public  
 Wayfinding  
 Student Logistics  
 Student Transportation

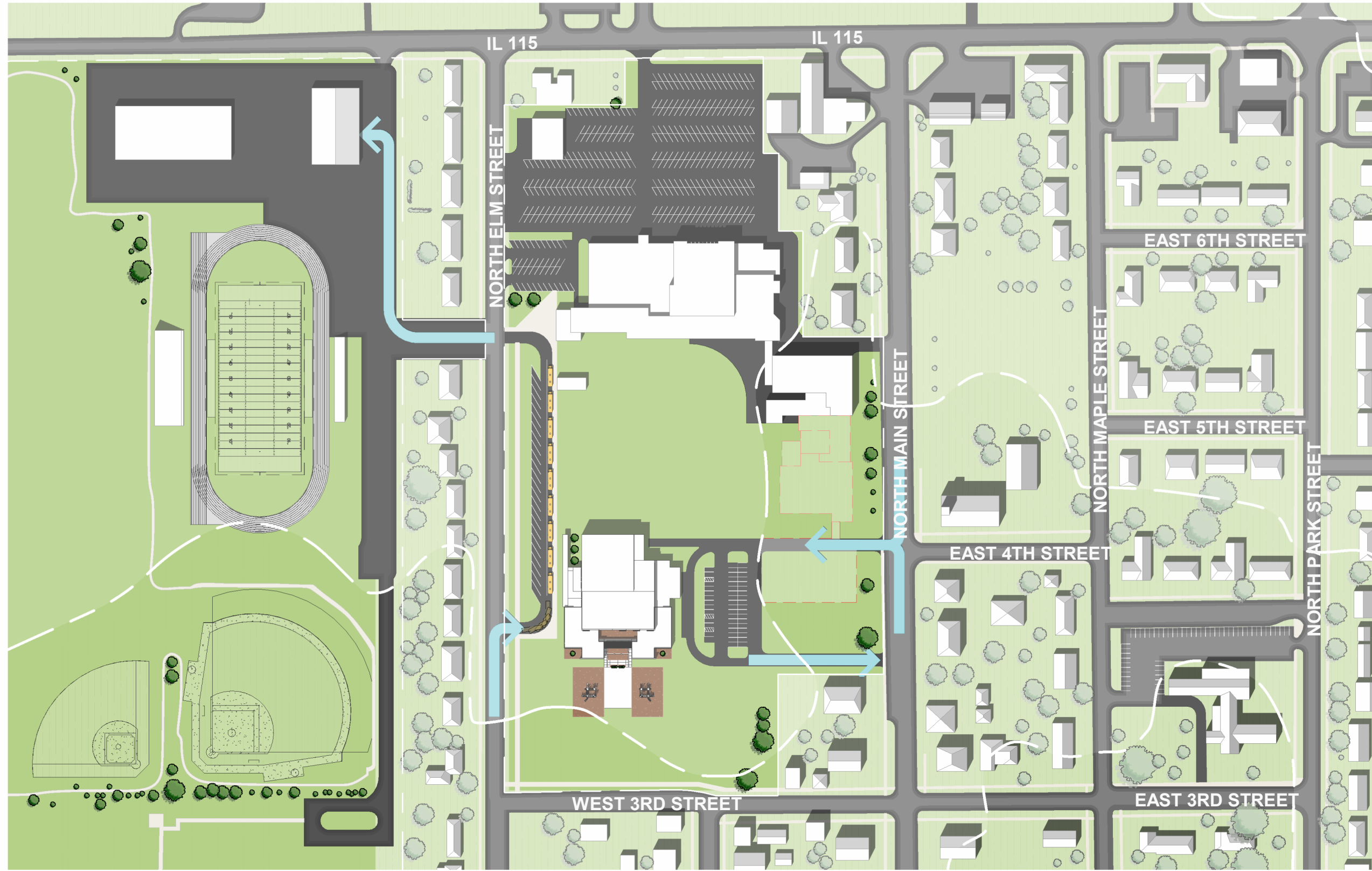
**Official Documented Meeting Minutes**

Johnson Downs Construction, Bright Architecture, and BLDD described their roles and overview/ descriptions of the process, schedules, and elements of this project. Todd, BLDD detailed three scenarios for the the bus and parent pick up drop routes as well as the options for demolition. Historical documentation was explained with the option of having a community gathering. Also options of a single level or two level building.

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
1.5	1	Basis of Design	Todd Cyrulik (BLDD)	Oct 2, 2024	High	Open
<p><b>Description</b>                      Starting Point                      Committee Discussion/Tasks                      Logistics                      Demolition Scope                      Building Footprint-Single Level, Two Levels                      Historical Documentation</p>						
<p><b>Official Documented Meeting Minutes</b>                      The committee was advised to review all the information given at this to make discussions on the logistics, demolition scope, single level/ two level, and the historical documentation at the next meeting.</p>						

**Uncategorized Items**

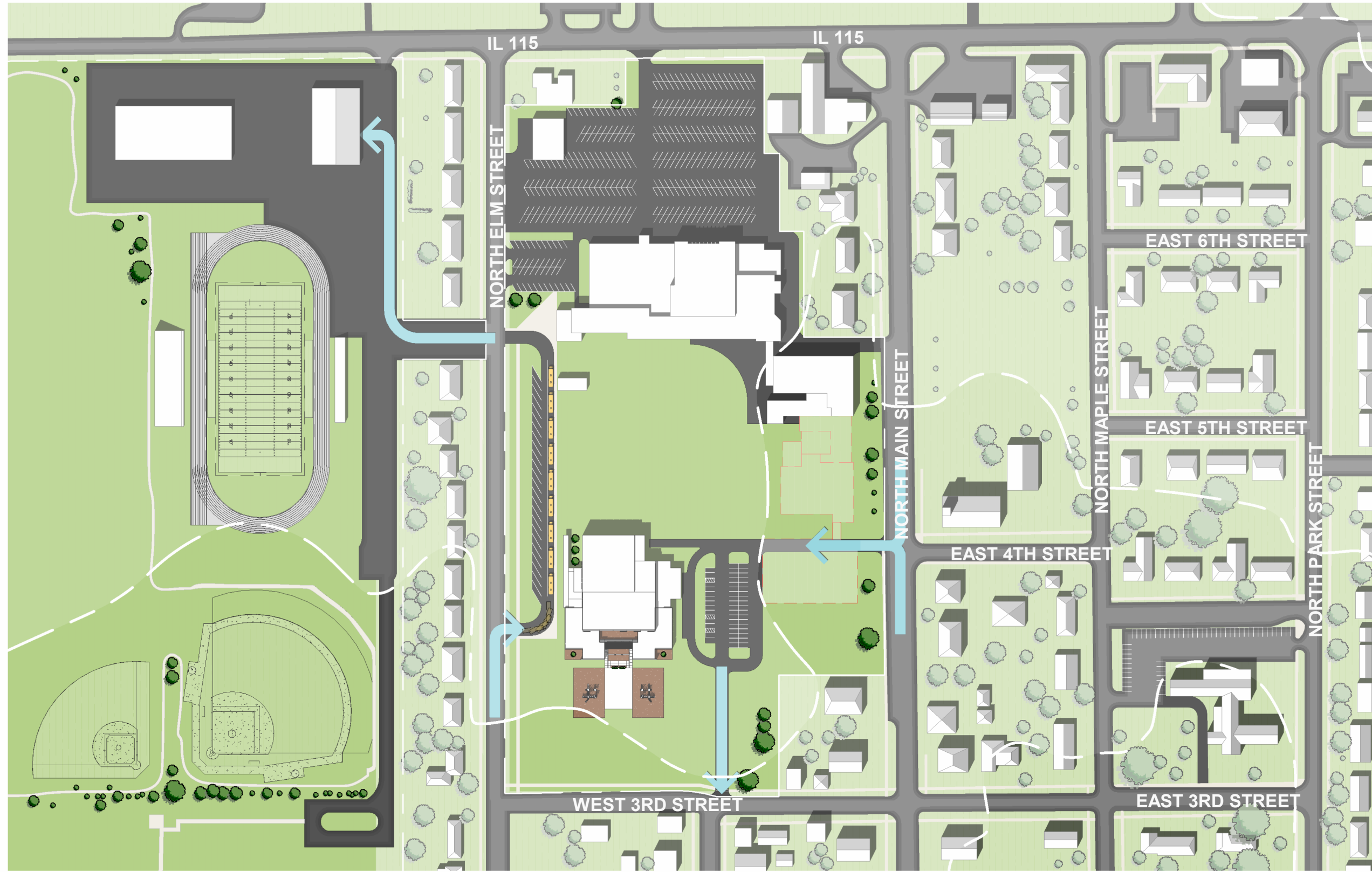
These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting. Please contact Johnson-Downs Construction, Inc. if there are any discrepancies or questions with the content of these minutes.



SITE ACCESS STUDY - OPT. A

Herscher Intermediate School

NORTH ELM STREET, HERSCHER, IL 60941



SITE ACCESS STUDY - OPT. B

Herscher Intermediate School

NORTH ELM STREET, HERSCHER, IL 60941





SITE ACCESS STUDY - OPT. C

Herscher Intermediate School

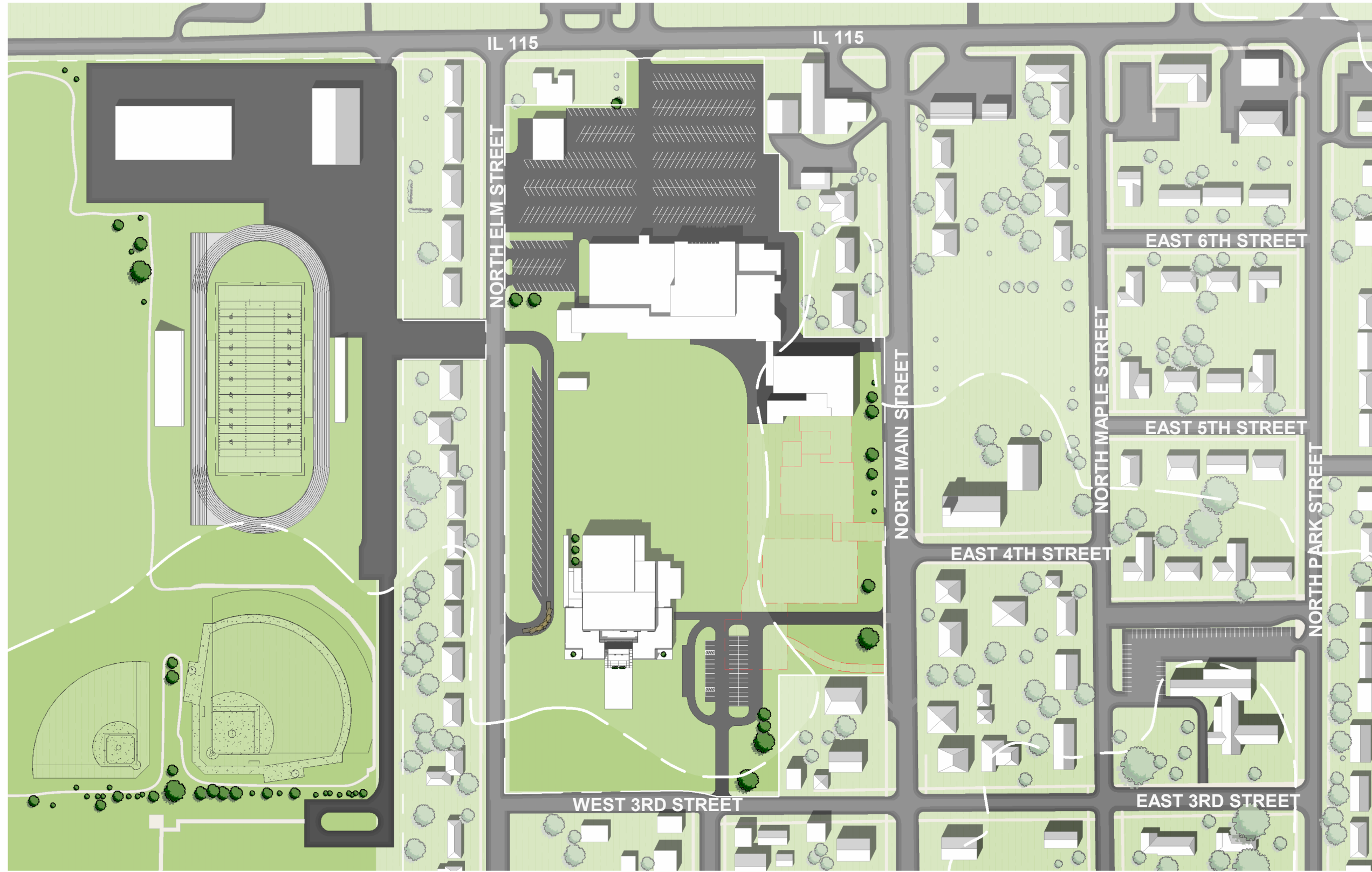
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BUILDING DEMOLITION - OPT. 1

Herscher Intermediate School

NORTH ELM STREET, HERSCHER, IL 60941

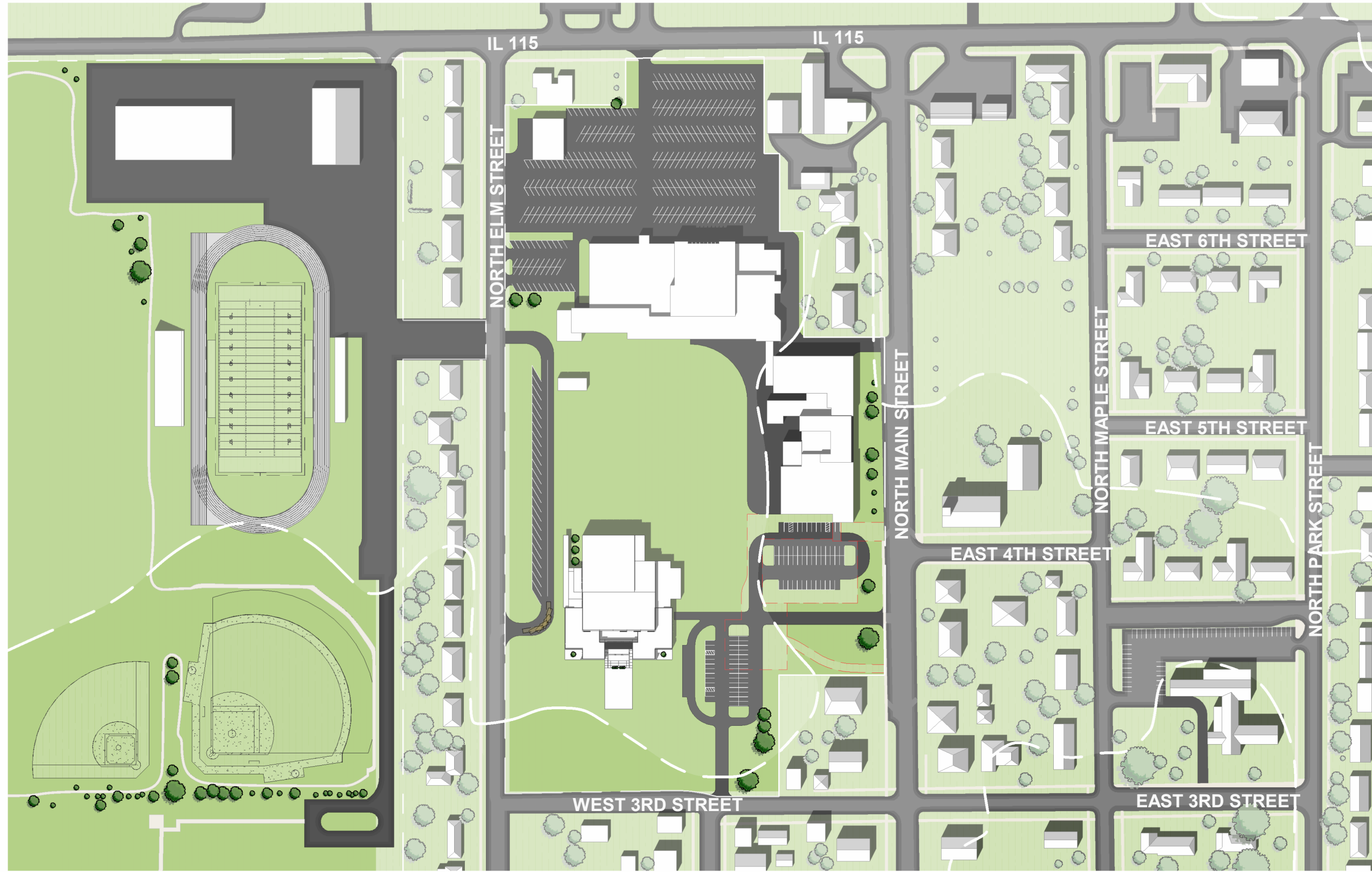


BUILDING DEMOLITION - OPT. 2

Herscher Intermediate School

NORTH ELM STREET, HERSCHER, IL 60941





BUILDING DEMOLITION - OPT. 3

Herscher Intermediate School

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